

## PRIVACY POLICY

Medland Metropolis is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

This Privacy Policy provides an explanation as to what happens to any personal data that you provide to us, or that we collect from you.

### Information We Collect

Contact information collected by Medland Metropolis is used to facilitate a business relationship between you and Medland Metropolis. Medland Metropolis respects the privacy of information that we collect and are committed to managing that information in a responsible manner. Medland Metropolis will use and disclose the information only for the purpose for which it was originally collected and advised to you at the time it was disclosed by you. Medland Metropolis will not sell, licence or otherwise disclose the information to any third party for marketing or other ancillary purposes not intended by you when providing the information. Contact information is stored on secure databases accessed by authorised individuals. All employees sign confidentiality undertakings as part of their employment.

### Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

### How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

### Contacting Us

We welcome any queries, comments or requests you may have regarding this Privacy Policy. Please do not hesitate to contact us at [info@medlandmetropolis.com](mailto:info@medlandmetropolis.com).

### Your Consent

By using this site, you consent to the collection and use of information as outlined in the above documentation. If we decide to change our privacy policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.